

REV 1.01
DATE 25/September/2025

MOVE SITES AND TANKS LAUNCH

UNIFY TRAINING GUIDE

Customer Use

 ANOVA



MOVE SITE BETWEEN CUSTOMERS

1. Open the **OPERATIONS MENU**.
2. On the **OPERATIONS MENU**, select the **TANKS LIST PAGE**.
3. Select the site you wish to move to a different customer.
4. Click on **ACTIONS** button.
5. Select the option “**MOVE SITES AND TANKS**”.

The screenshot displays the ANOVA UNIFY interface. On the left, a sidebar menu shows a tree structure under 'FL tests' with sub-items for District 1 through 4 and their respective Customers. A blue circle with the number '1' highlights the operations menu icon at the top of the sidebar. The main area shows the 'Tanks List' page, with a blue circle and '2' highlighting the 'Tanks List' tab in the top navigation bar. A table lists 32 tanks with columns for SITE, TANK, TANK LEVEL, LAST READING, FORECAST CRIT..., DISTRICT, and CU. The row for 'site 10' (TANK 2222) is highlighted in yellow, with a blue circle and '3' highlighting its selection checkbox. On the right, an 'Actions' dropdown menu is open, with a blue circle and '4' highlighting the 'Actions' button. Within this menu, the 'Move sites and tanks' option is highlighted in yellow, with a blue circle and '5' highlighting it.

SITE	TANK	TANK LEVEL	LAST READING	FORECAST CRITL...	DISTRICT	CU
new site 3	My new tank	--	--	--	District 3	Customer 1
new site 7	tank 7	--	--	--	District 4	Customer 1
new site alosh	new tank rg	--	--	--	District 1	Customer 1
new site custom here	new tank site	--	--	--	District 2	Customer 1
new site for FL	new fl tank for rick	--	--	--	District 1	Customer 1
new site for johannes	new tank for JM	--	--	--	District 1	Customer 1
new site for rick	ghjfghjghj	--	--	--	District 1	Customer 1
new site for rick	new tank for rick	--	--	--	District 1	Customer 1
new site here	new tank here	--	--	--	District 4	Customer 4
sada	2342	--	--	--	District 3	Customer 3
sada	23453452	--	--	--	District 3	Customer 3
sada	new tank for vessel 2	--	--	--	District 3	Customer 3
site 10	2222	--	--	--	District 1	Customer 2
site 8	tank 10	--	--	--	District 1	Customer 1
site 8	tank 8	--	--	--	District 1	Customer 1

MOVE SITE BETWEEN CUSTOMERS (CONT.)

6. A new pop-up window will appear. The fields/options that will appear will vary, depending on the **TEMPLATE TREE** selected.

For example, for a **TEMPLATE TREE** of the **LEVELS: REGION > DISTRICT > SUBDISTRICT > CUSTOMER**:

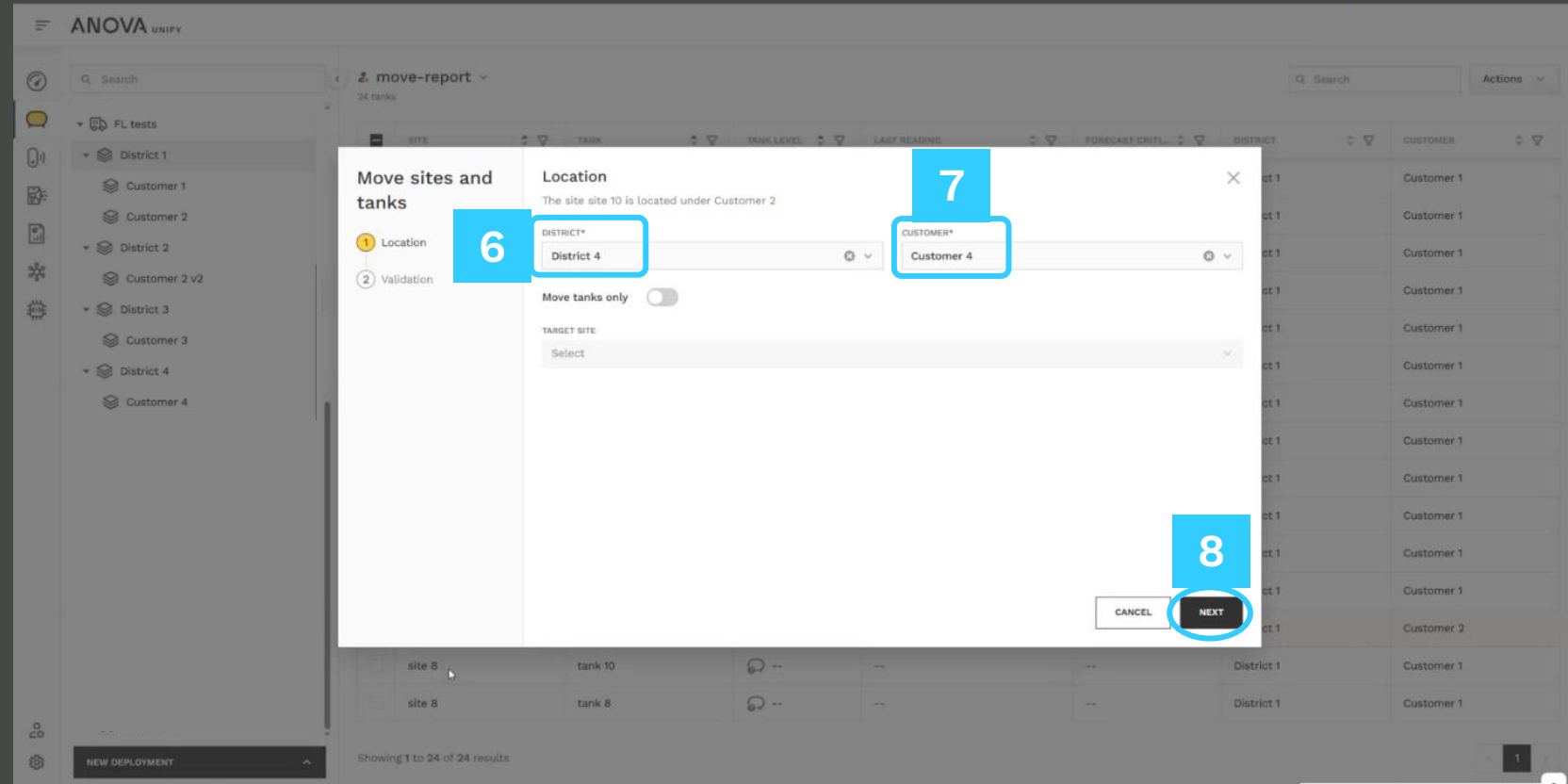
- if the user is placed currently in the **UPPER-LEVEL REGION**, they will need to select **ALL** the **LOWER-LEVELS** below **REGION** (i. e., **DISTRICT**, **SUBDISTRICT** and **CUSTOMER**).

- If the user is placed in a **LOWER-LEVEL** of the **TREE**, for example, **SUBDISTRICT**, the **UPPER-LEVELS REGION** and **DISTRICT** will be filled **AUTOMATICALLY**. The user will only need to select the **CURRENT LEVEL SUBDISTRICT** and **LOWER-LEVELS (CUSTOMER)**.

In this example, select the **CURRENT LEVEL DISTRICT** that the site should be moved to.

7. Select the **LOWER-LEVEL CUSTOMER**.

8. Click **NEXT**.



MOVE SITE BETWEEN CUSTOMERS (CONT.)

9. A validation of the record is performed on the background. The **VALIDATION STATUS** will be **INVALID** if a **RED CROSS ICON** is shown next to the site (for example, due to moving to the same location, or because the target site does not exist, etc.).

NOTE: If the user **HOVERS** the mouse over the **RED CROSS ICON**, a **RED TOOLTIP** will appear stating the **ERROR TYPE**.

The screenshot shows the ANOVA UNIFY interface with a 'Move sites & tanks' dialog box open. The dialog has a 'Validation' section with 'OK' and 'Invalid' buttons. A table lists two items for validation. The first item has a red cross icon in the validation column, and a blue tooltip with the number '9' is positioned over it. The second item has a green checkmark icon. Below the table, it says 'Showing 1 to 6 of 12 results'. At the bottom of the dialog are 'PREVIOUS' and 'MOVE' buttons. The background shows a 'Tanks list' table with columns for location, site, tank, serial number, target location, and target site.

	SOURCE LOCATION	SOURCE SITE	TANK	SERIAL NUMBER	TARGET LOCATION	TARGET SITE
	Space Coast...	Jump Start	2311H	00208199	Budget Propane	Gibson Propane
	Space Coast...	Smart Stop	209M	00223550	Budget Propane	Gibson Propane

Showing 1 to 6 of 12 results

PREVIOUS MOVE

MOVE SITE BETWEEN CUSTOMERS (CONT.)

10. The **VALIDATION STATUS** will be **OK** if a **GREEN CHECK ICON** is shown next to the site.

11. Click **MOVE**.

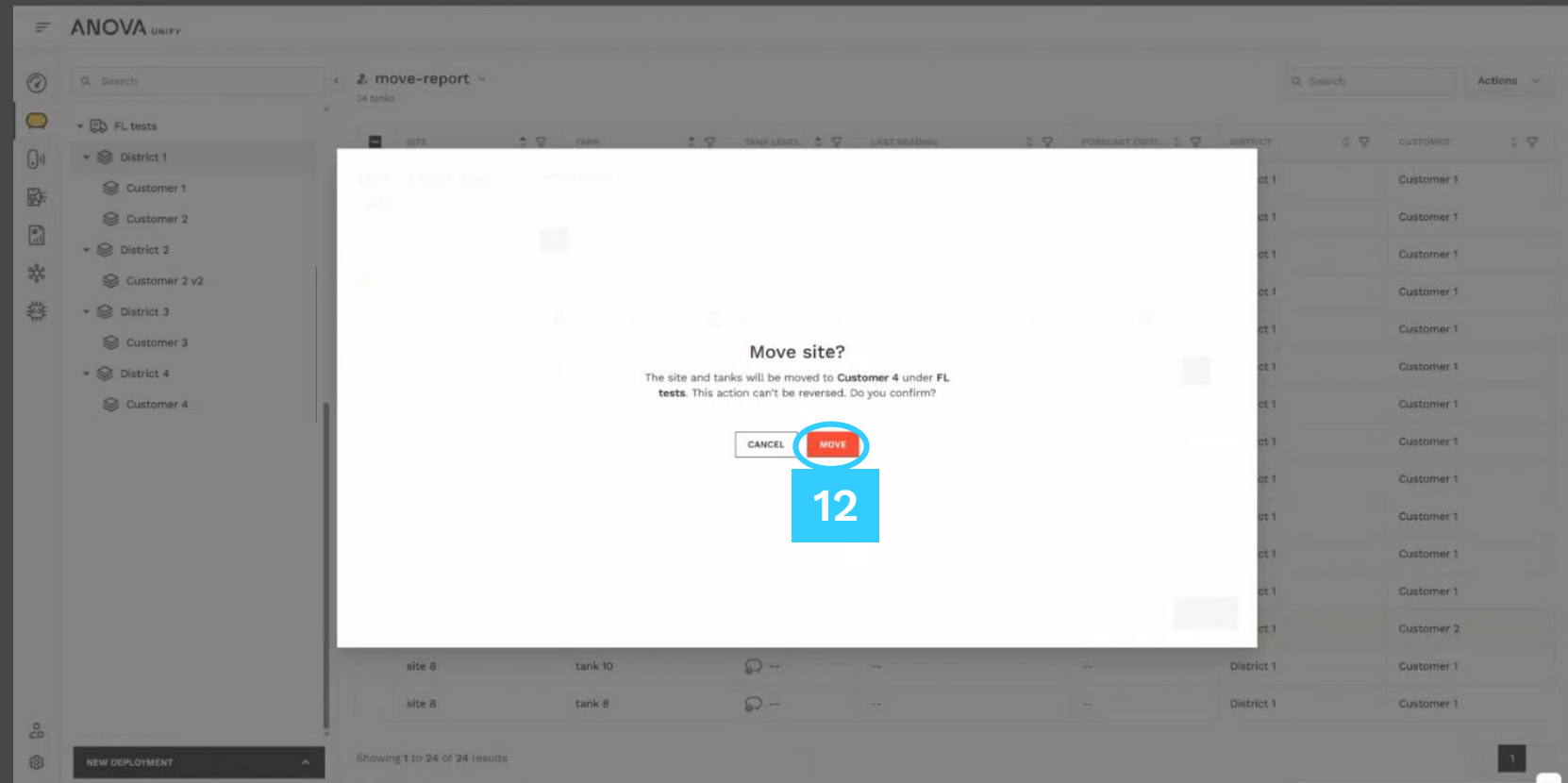
The screenshot shows the ANOVA UNIFY interface with a 'move-report' window. A dialog box titled 'Move sites and tanks' is open, displaying a 'Validation' section with the text '1 records selected, 0 issues found'. Below this, there is a table with the following data:

SOURCE LOCATION	SOURCE SITE	TANK	SERIAL NUM...	TARGET LOCATION	TARGET SITE
Customer 2	site 10	2222	--	Customer 4	site 10

The 'Validation' section also includes 'Ok' and 'Invalid' buttons. A green checkmark icon is visible next to the first row of the table. At the bottom of the dialog box, there are 'PREVIOUS' and 'MOVE' buttons. A blue box with the number '10' highlights the green checkmark, and another blue box with the number '11' highlights the 'MOVE' button.

MOVE SITE BETWEEN CUSTOMERS (CONT.)

12. A final message will appear to **CONFIRM** the transfer. Click **MOVE** to confirm.



MOVE SITE BETWEEN CUSTOMERS (CONT.)

13. The page will go back automatically to the **TANKS LIST PAGE** and the following message in color green will appear in the top corner of the page: “The site [SITE NAME] is scheduled to be moved to [TARGET CUSTOMER] under [TARGET DISTRICT]. Check the History tab for details.”

WARNING: This means the transfer is **SCHEDULED** to happen in the background and is **NOT INSTANTANEOUS**. It can take a moment or longer depending on the number of sites that are being moved.

13

The site site 10 is scheduled to be moved to Customer 4 under FL tests. Check the History tab for details.

	SITE	TANK	TANK LEVEL	LAST READING	FORECAST CRITL...	DISTRICT	CUSTOMER
<input type="checkbox"/>	my site	unit tank	--	--	--	District 1	Customer 1
<input type="checkbox"/>	my site	xzcxzc	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site	new FL tank	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site	new FL tank with cat	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site	new tank	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site	new tank for vessel	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site	new tank111	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site aliosh	new tank rg	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site for FL	new fl tank for rick	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site for johannes	new tank for JM	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site for rick	ghjfgghghj	--	--	--	District 1	Customer 1
<input type="checkbox"/>	new site for rick	new tank for rick	--	--	--	District 1	Customer 1
<input checked="" type="checkbox"/>	site 10	2222	--	--	--	District 1	Customer 2
<input type="checkbox"/>	site 8	tank 10	--	--	--	District 1	Customer 1
<input type="checkbox"/>	site 8	tank 8	--	--	--	District 1	Customer 1

Showing 1 to 24 of 24 results

HISTORY PAGE: MOVING A SITE

14. Select the **TARGET DISTRICT** the site is scheduled to be moved to.

15. Select the **HISTORY PAGE**.

16. On the **HISTORY PAGE**, you can see the **HISTORY RECORD** of **ALL** the **MOVE SITES**, **MOVE TANKS** and **MOVE CUSTOMERS ACTIONS** scheduled for this **CURRENT LEVEL DISTRICT**.

NOTE: The **HIGHER** the **LEVEL** you are located in the **TREE**, the **HIGHER** the **NUMBER** of **ACTIONS** the **HISTORY PAGE** will display (all actions related to the **CURRENT LEVEL** and the **LOWER-LEVELS** of the **TREE**).

The **LOWER** the **LEVEL** you are located in the **TREE**, the **LOWER** the **NUMBER** of **ACTIONS** the **HISTORY PAGE** will show.

17. You can also see the **ACTION STATUS**. The **STATUS** will show “**COMPLETED SUCCESSFULLY**” in color green when the scheduled action has been finalized.

The screenshot displays the ANOVA UNIFY interface. On the left, a sidebar shows a tree view with 'District 4' selected, highlighted by callout 14. The main content area shows the 'History' page for 'District 4', with 'History' selected in the top navigation menu (callout 15). A table lists four records of actions. The first row is highlighted, and the 'MOVE SITES' button is circled (callout 16). The status 'COMPLETED SUCCESSFULLY' is also circled (callout 17). The table data is as follows:

DATE	ACTION	SOURCE LOCATION	RECORDS MOVED	STATUS	USER
05/09/25, 02:14 PM	MOVE SITES	site 10	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
03/09/25, 06:13 PM	MOVE SITES	new site here	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
01/09/25, 02:18 PM	MOVE TANKS	site 10	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
29/08/25, 08:00 PM	MOVE SITES	new site 7	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US

HISTORY PAGE: FILTERS

18. Also, the HISTORY PAGE allows to FILTER the records by:

- DATE
- ACTION
- STATUS
- USER

Dashboard Tanks List Fills Maps History

District 4
4 records

18

DATE	ACTION	SOURCE LOCATION	RECORDS MOVED	STATUS	USER
05/09/25, 02:14 PM	MOVE SITES	site 10	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
03/09/25, 06:13 PM	MOVE SITES	new site here	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US

FROM TO
dd/MM/yy dd/MM/yy

< september 2025 october 2025 >

SU	MO	TU	WE	TH	FR	SA	SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

Last month Last 3 months Last 6 months Last year

REMOVE APPLY

Move tanks
 Move sites
 Move customer

REMOVE APPLY

Not started
 In progress
 Completed successfully
 Completed with errors
 Failed

REMOVE APPLY

Is
 Contains
 Not contains

REMOVE APPLY

HISTORY PAGE: RECORD DETAILS PAGE

19. Click on the RECORD to open its DETAILS PAGE.

The screenshot shows the ANOVA UNIFY interface. On the left is a navigation sidebar with a search bar and a tree view containing 'FL tests', 'District 1' (with sub-items 'Customer 1' and 'Customer 2'), 'District 2' (with sub-item 'Customer 2 v2'), 'District 3' (with sub-item 'Customer 3'), and 'District 4' (with sub-item 'Customer 4'). The main content area is titled 'District 4' and shows '4 records'. A table lists the records with columns for DATE, ACTION, SOURCE LOCATION, RECORDS MOVED, STATUS, and USER. The first record is highlighted with a blue border and a blue box containing the number '19'. Below the table, it says 'Showing 1 to 4 of 4 results' and a pagination control shows '1'.

DATE	ACTION	SOURCE LOCATION	RECORDS MOVED	STATUS	USER
05/09/25, 02:14 PM	MOVE SITES	site 10	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
03/09/25, 06:13 PM	MOVE SITES	new site here	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
01/09/25, 02:18 PM	MOVE TANKS	site 10	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
29/08/25, 08:00 PM	MOVE SITES	new site 7	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US

HISTORY PAGE: RECORD DETAILS PAGE

20. On the right-side **DETAILS COLUMN**, you'll see the same information displayed in the **HISTORY PAGE**.

21. On the **CENTER TABLE** you'll see 1 row per site or tank moved. For example, if you moved 10 sites to this district, 10 rows would be shown.

22. **FILTERS** can also be applied on the **RECORD DETAILS PAGE**. You can **FILTER** the **STATUS** by:

- NOT STARTED
- IN PROGRESS
- COMPLETED SUCCESSFULLY
- COMPLETED WITH ERRORS
- FAILED

The screenshot displays the ANOVA UNIFY interface. On the left is a sidebar with a navigation menu. The main area shows a 'Move sites' history page with a table containing one record. A filter dropdown is open over the table, showing status options. A details panel is open on the right, showing information for the selected record. Callout boxes 20, 21, and 22 highlight the details panel, the table row, and the filter dropdown respectively.

DATE	SOURCE LOCATION	SITE	TANK	DEVICE	STATUS	ISSUES
05/09/25, 02:14 PM	site 10	site 10	2222	--	COMPLETED SUCCESSFULLY	--

Showing 1 to 1 of 1 results

Details

ACTION: Move sites

STATUS: COMPLETED SUCCESSFULLY

DATE: 05/09/25, 02:14 PM

SOURCE LOCATION: site 10

RECORDS MOVED: 1/1

USER: Ricardo Guerra Production US

Not started

In progress

Completed successfully

Completed with errors

Failed

REMOVE APPLY

MOVE TANK BETWEEN SITES

23. Open the OPERATIONS MENU.

24. On the OPERATIONS MENU, select the TANKS LIST PAGE.

25. Select the tank you wish to move to a different site.

26. Click on ACTIONS button.

27. Select the option "MOVE SITES AND TANKS".

The screenshot displays the ANOVA UNIFY interface. On the left, a sidebar menu is open, showing a tree structure with 'FL tests' and four districts, each containing a customer. A blue circle with the number '23' highlights the 'Operations' icon at the top of the sidebar. A blue circle with the number '24' highlights the 'Tanks List' tab in the top navigation bar. A blue circle with the number '25' highlights a checkbox in the 'TANK' column of the table. A blue circle with the number '26' highlights the 'Actions' button in the top right corner. A blue circle with the number '27' highlights the 'Move sites and tanks' option in the 'Actions' dropdown menu. The main table, titled 'move-report', contains 32 tanks with columns for SITE, TANK, TANK LEVEL, LAST READING, FORECAST CRITL..., DISTRICT, and CU. The table is sorted by TANK LEVEL. The 'Actions' menu is open, showing options like 'Save report', 'Save as new report', 'Download report', 'Set as default report', and 'Move sites and tanks'.

SITE	TANK	TANK LEVEL	LAST READING	FORECAST CRITL...	DISTRICT	CU
new site 3	My new tank	--	--	--	District 3	Customer 1
new site 7	tank 7	--	--	--	District 4	Customer 1
new site aliosh	new tank rg	--	--	--	District 1	Customer 1
new site custom here	new tank site	--	--	--	District 2	Customer 1
new site for FL	new fl tank for rick	--	--	--	District 1	Customer 1
new site for johannes	new tank for JM	--	--	--	District 1	Customer 1
new site for rick	ghjfhghj	--	--	--	District 1	Customer 1
new site for rick	new tank for rick	--	--	--	District 1	Customer 1
new site here	new tank here	--	--	--	District 4	Customer 4
sada	2342	--	--	--	District 3	Customer 3
sada	23453452	--	--	--	District 3	Customer 3
sada	new tank for vessel 2	--	--	--	District 3	Customer 3
site 10	2222	--	--	--	District 4	Customer 4
site 8	tank 10	--	--	--	District 1	Customer 1
site 8	tank 8	--	--	--	District 1	Customer 1

MOVE TANK BETWEEN SITES (CONT.)

28. A new pop-up window will appear. The fields/options that will appear will vary, depending on the **TEMPLATE TREE** selected.

For example, for a **TEMPLATE TREE** of the **LEVELS: REGION > DISTRICT > SUBDISTRICT > CUSTOMER**:

- if the user is placed currently in the **UPPER-LEVEL REGION**, they will need to select **ALL** the **LOWER-LEVELS** below **REGION** (i. e., **DISTRICT**, **SUBDISTRICT** and **CUSTOMER**).

- If the user is placed in a **LOWER-LEVEL** of the **TREE**, for example, **SUBDISTRICT**, the **UPPER-LEVELS REGION** and **DISTRICT** will be filled **AUTOMATICALLY**. The user will only need to select the **CURRENT LEVEL SUBDISTRICT** and **LOWER-LEVELS (CUSTOMER)**.

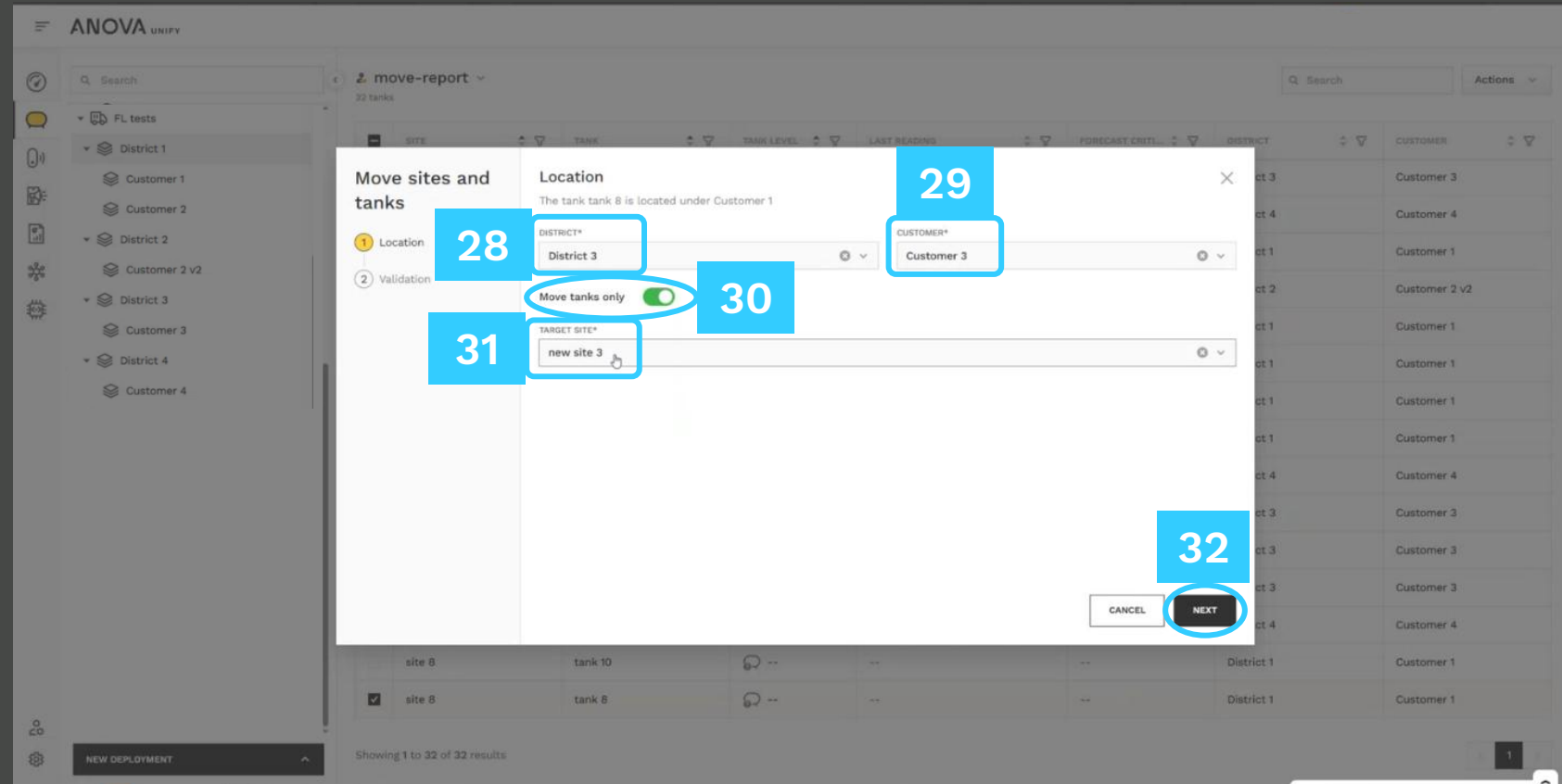
In this example, select the **CURRENT LEVEL DISTRICT** that the tank should be moved to.

29. Select the correct **CUSTOMER**.

30. Enable the option “**MOVE TANKS ONLY**”.

31. Select the **TARGET SITE**.

32. Click **NEXT**.



MOVE TANK BETWEEN SITES (CONT.)

33. A validation of the record is performed on the background. The **VALIDATION STATUS** will be **INVALID** if a **RED CROSS ICON** is shown next to the tank (for example, due to moving to the same location, or because the target site does not exist, etc.).

NOTE: If the user **HOVERS** the mouse over the **RED CROSS ICON**, a **RED TOOLTIP** will appear stating the **ERROR TYPE**.

The screenshot shows the ANOVA UNIFY interface. A modal window titled "Validation" is open, displaying a table of validation results. The table has columns for SOURCE LOCATION, SOURCE SITE, TANK, SERIAL NUMBER, TARGET LOCATION, and TARGET SITE. The first row shows a validation failure (red cross icon) for a tank with serial number 2311H, moving from Space Coast to Budget Propane. The second row shows a successful validation (green checkmark) for a tank with serial number 209M, moving from Space Coast to Budget Propane. The modal also includes "OK" and "Invalid" buttons, a pagination control showing "Showing 1 to 6 of 12 results", and "PREVIOUS" and "MOVE" buttons.

	SOURCE LOCATION	SOURCE SITE	TANK	SERIAL NUMBER	TARGET LOCATION	TARGET SITE
✖	Space Coast...	Jump Start	2311H	00208199	Budget Propane	Gibson Propane
✔	Space Coast...	Smart Stop	209M	00223550	Budget Propane	Gibson Propane

MOVE TANK BETWEEN SITES (CONT.)

34. The **VALIDATION STATUS** will be **OK** if a **GREEN CHECK ICON** is shown next to the **SOURCE LOCATION**.

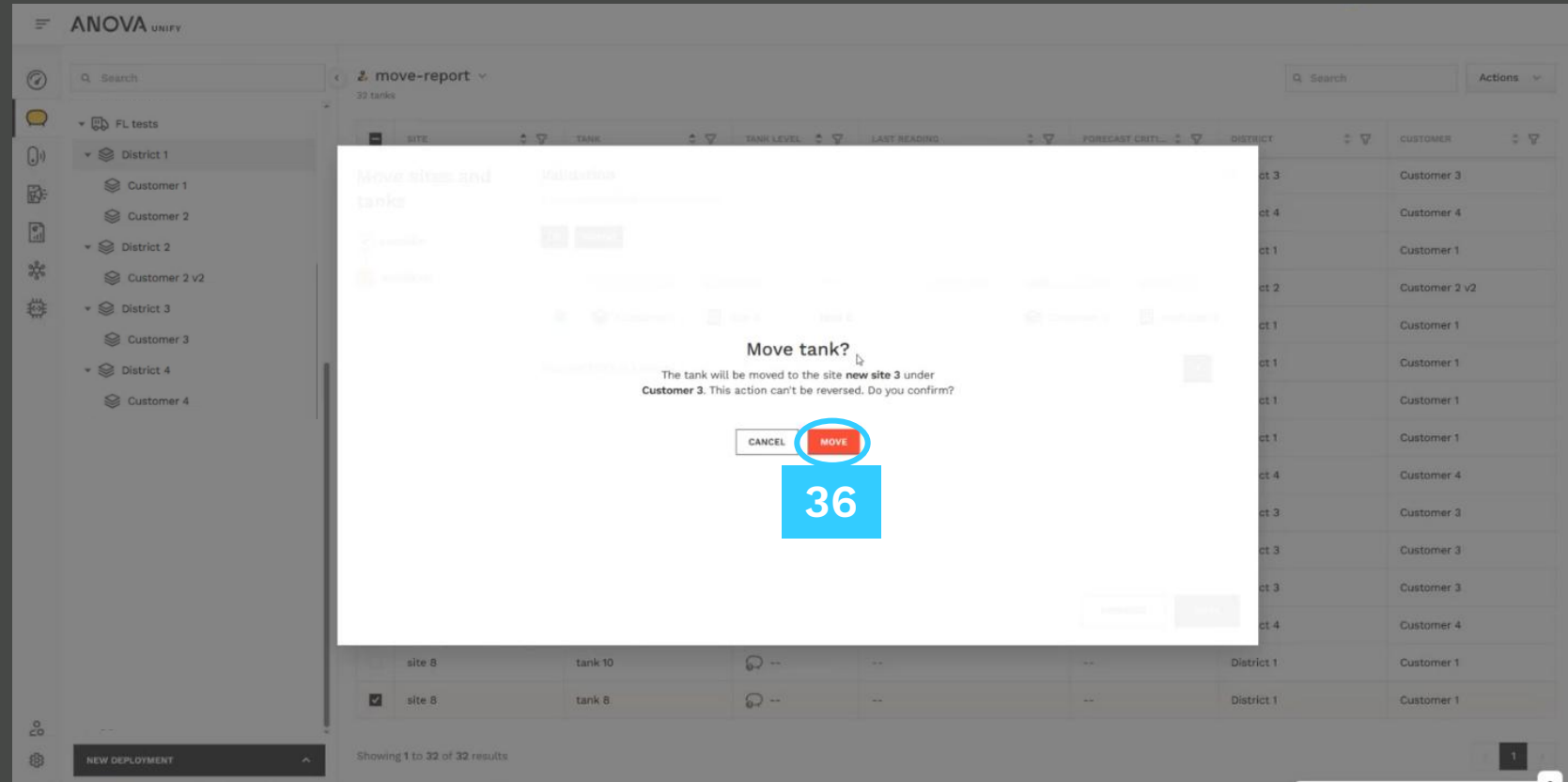
35. Click **MOVE**.

The screenshot shows the ANOVA UNIFY interface with a 'move-report' window. A dialog box titled 'Move sites and tanks' is open, showing a 'Validation' section with a table of 1 record. The table has columns: SOURCE LOCATION, SOURCE SITE, TANK, SERIAL_NUM..., TARGET LOCATION, and TARGET SITE. The first row shows 'Customer 1' as the source location, 'site 8' as the source site, 'tank 8' as the tank, and 'Customer 3' as the target location, with 'new site 3' as the target site. A green checkmark icon is next to 'Customer 1' in the SOURCE LOCATION column. Below the table, there are 'PREVIOUS' and 'MOVE' buttons. A blue callout box with the number '34' points to the green checkmark, and another blue callout box with the number '35' points to the 'MOVE' button.

SOURCE LOCATION	SOURCE SITE	TANK	SERIAL_NUM...	TARGET LOCATION	TARGET SITE
Customer 1	site 8	tank 8	--	Customer 3	new site 3

MOVE TANK BETWEEN SITES (CONT.)

36. A final message will appear to **CONFIRM** the transfer. Click **MOVE** to confirm.



MOVE TANK BETWEEN SITES (CONT.)

37

37. The page will go back automatically to the **TANKS LIST PAGE** and the following message in color green will appear in the top corner of the page: “The tank [TANK NAME] is scheduled to be moved to [TARGET CUSTOMER] under [TARGET DISTRICT]. Check the History tab for details.”

WARNING: This means the transfer is **SCHEDULED** to happen in the background and is **NOT INSTANTANEOUS**. It can take a moment or longer depending on the number of tanks that are being moved.

The screenshot shows the ANOVA UNIFY interface for a 'move-report'. On the left is a navigation sidebar with a search bar and a tree view under 'FL tests' containing District 1 through 4 and their respective Customers. The main area is a table with 32 tanks. A green notification box in the top right corner states: 'The tank tank 8 is scheduled to be moved to new site 3 under Customer 3. Check the History tab for details.' The table has columns for SITE, TANK, TANK LEVEL, LAST READING, FORECAST CRITL., DISTRICT, and CUSTOMER. The row for 'site 8' with tank 'tank 8' is highlighted in yellow and has a checkmark in the first column.

	SITE	TANK	TANK LEVEL	LAST READING	FORECAST CRITL.	DISTRICT	CUSTOMER
<input type="checkbox"/>	new site 3	My new tank	🗨️ --	--	--	District 3	Customer 3
<input type="checkbox"/>	new site 7	tank 7	🗨️ --	--	--	District 4	Customer 4
<input type="checkbox"/>	new site aiosh	new tank rg	🗨️ --	--	--	District 1	Customer 1
<input type="checkbox"/>	new site custom here	new tank site	🗨️ --	--	--	District 2	Customer 2 v2
<input type="checkbox"/>	new site for FL	new ft tank for rick	🗨️ --	--	--	District 1	Customer 1
<input type="checkbox"/>	new site for johannes	new tank for JM	🗨️ --	--	--	District 1	Customer 1
<input type="checkbox"/>	new site for rick	ghjfgjhjghj	🗨️ --	--	--	District 1	Customer 1
<input checked="" type="checkbox"/>	new site for rick	new tank for rick	🗨️ --	--	--	District 1	Customer 1
<input type="checkbox"/>	new site here	new tank here	🗨️ --	--	--	District 4	Customer 4
<input type="checkbox"/>	sada	2342	🗨️ --	--	--	District 3	Customer 3
<input type="checkbox"/>	sada	23453452	🗨️ --	--	--	District 3	Customer 3
<input type="checkbox"/>	sada	new tank for vessel 2	🗨️ --	--	--	District 3	Customer 3
<input type="checkbox"/>	site 10	2222	🗨️ --	--	--	District 4	Customer 4
<input type="checkbox"/>	site 8	tank 10	🗨️ --	--	--	District 1	Customer 1
<input checked="" type="checkbox"/>	site 8	tank 8	🗨️ --	--	--	District 1	Customer 1

HISTORY PAGE: MOVING A TANK

38. Select the **TARGET DISTRICT** the tank is scheduled to be moved to.

39. Select the **HISTORY PAGE**.

40. On the **HISTORY PAGE**, you can see the **HISTORY RECORD** of **ALL** the **MOVE SITES**, **MOVE TANKS** and **MOVE CUSTOMERS ACTIONS** scheduled for this **CURRENT LEVEL DISTRICT**.

NOTE: The **HIGHER** the **LEVEL** you are located in the **TREE**, the **HIGHER** the **NUMBER** of **ACTIONS** the **HISTORY PAGE** will display (all actions related to the **CURRENT LEVEL** and the **LOWER-LEVELS** of the **TREE**).

The **LOWER** the **LEVEL** you are located in the **TREE**, the **LOWER** the **NUMBER** of **ACTIONS** the **HISTORY PAGE** will show.

41. You can also see the **ACTION STATUS**. The **STATUS** will show “**COMPLETED SUCCESSFULLY**” in color green when the scheduled action has been finalized.

Operations / Anova / FL tests / District 3 / History

Dashboard Tanks List Fills Maps **History** 39

District 3
3 records

DATE	ACTION	SOURCE LOCATION	RECORDS MOVED	STATUS	USER
05/09/25, 02:18 PM	MOVE TANKS	site 8	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
03/09/25, 06:27 PM	MOVE SITES	sada	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
02/09/25, 06:14 PM	MOVE TANKS	site 10	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US

Showing 1 to 3 of 3 results

HISTORY PAGE: RECORD DETAILS PAGE

42. Click on the RECORD to open its DETAILS PAGE.

The screenshot shows the ANOVA UNIFY interface. The left sidebar contains a navigation menu with 'FL tests' expanded to show 'District 1' through 'District 4'. The main content area is titled 'District 3' and shows a table of history records. A blue box with the number '42' highlights the first record in the table.

DATE	ACTION	SOURCE LOCATION	RECORDS MOVED	STATUS	USER
05/09/25, 02:19 PM	MOVE TANKS	site 8	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
03/09/25, 06:27 PM	MOVE SITES	sada	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US
02/09/25, 06:14 PM	MOVE TANKS	site 10	1/1	COMPLETED SUCCESSFULLY	Ricardo Guerra Production US

Showing 1 to 3 of 3 results

HISTORY PAGE: RECORD DETAILS PAGE

43. On the right-side **DETAILS COLUMN**, you'll see the same information displayed in the **HISTORY PAGE**.

44. On the **CENTER TABLE** you'll see 1 row per site or tank moved. For example, if you moved 10 tanks to this district, 10 rows would be shown.

45. **FILTERS** can also be applied on the **RECORD DETAILS PAGE**. You can **FILTER** the **STATUS** by:

- NOT STARTED
- IN PROGRESS
- COMPLETED SUCCESSFULLY
- COMPLETED WITH ERRORS
- FAILED

The screenshot displays the ANOVA UNIFY interface. On the left is a sidebar with a navigation menu. The main content area shows a 'Move tanks' history page with a table of records. A details panel on the right shows information for a specific record. A status filter dropdown is also visible.

DATE	SOURCE LOCATION	SOURCE SITE	TARGET SITE	TANK	DEVICE	STATUS	ISSUES
05/09/25, 02:19...	site 8	site 8	new_site_3	tank 8	--	COMPLETED S...	--

Showing 1 to 1 of 1 results

43 Details
ACTION: Move tanks
STATUS: COMPLETED SUCCESSFULLY
DATE: 05/09/25, 02:19 PM
SOURCE LOCATION: site 8
RECORDS MOVED: 1/1
USER: Ricardo Guerra Production US

44

45

Not started
 In progress
 Completed successfully
 Completed with errors
 Failed

REMOVE APPLY

MOVE CUSTOMER BETWEEN DISTRIBUTORS

46. Open the OPERATIONS MENU.

47. On the OPERATIONS MENU, select the CUSTOMER you wish to move to a different site.

48. Click on the “...” BUTTON next to the CUSTOMER NAME.

49. Select the option “MOVE”.

The screenshot shows the ANOVA UNIFY interface. On the left, the navigation menu is open, showing a hierarchy: Anova > Anova USA > Gibson Propane > Level 4 > Customer. The 'Customer' item is selected, and a context menu is open with options: Rename, Move, and Delete. The 'Move' option is highlighted. On the right, the 'Tanks List' is displayed, showing 67 tanks. The table has columns: SITE, TANK, TAN... (with fuel level icon and percentage), LAST READING, DAYS..., TANK CATEGORY, and PRODUCT. The row for 'Monteley High Sc...' is circled in blue. At the bottom right, there is a pagination control showing 'Showing 1 to 12 of 67 results' and a page selector with '1' highlighted.

	SITE	TANK	TAN...	LAST READING	DAYS...	TANK CATEGORY	PRODUCT
<input type="checkbox"/>	Jump Start	2311H	18%	10/19/2020, 22:00	Today	Builder	Propane
<input type="checkbox"/>	Smart Stop	209M	32%	10/19/2020, 22:00	2 days	Residential	Propane
<input type="checkbox"/>	Amber's Poultry F...	248F	35%	10/19/2020, 22:00	2 days	Poultry	Diesel
<input type="checkbox"/>	Ritz Plaza, NY	276I	64%	10/19/2020, 22:00	2 days	Hotel	Propane
<input type="checkbox"/>	Wood Grill, ME	273D	70%	10/19/2020, 22:00	Unavailable	Restaurant	Propane
<input type="checkbox"/>	Domino's Pizza, ME	9281J	15%	10/19/2020, 22:00	2 days	Restaurant	Oil
<input type="checkbox"/>	Chicago Golf Club	236O	7%	10/19/2020, 22:00	Critical	Commercial	Propane
<input type="checkbox"/>	Monteley High Sc...	253K	28%	10/19/2020, 22:00	2 days	School	Propane
<input type="checkbox"/>	Safeway, CA	928P	82%	10/19/2020, 22:00	2 days	Restaurant	Propane

MOVE CUSTOMER BETWEEN DISTRIBUTORS (CONT.)

50. A new pop-up window will appear. The fields/options that will appear will vary, depending on the **TEMPLATE TREE** selected.

For example, for a **TEMPLATE TREE** of the **LEVELS: REGION > DISTRICT > SUBDISTRICT > CUSTOMER**:

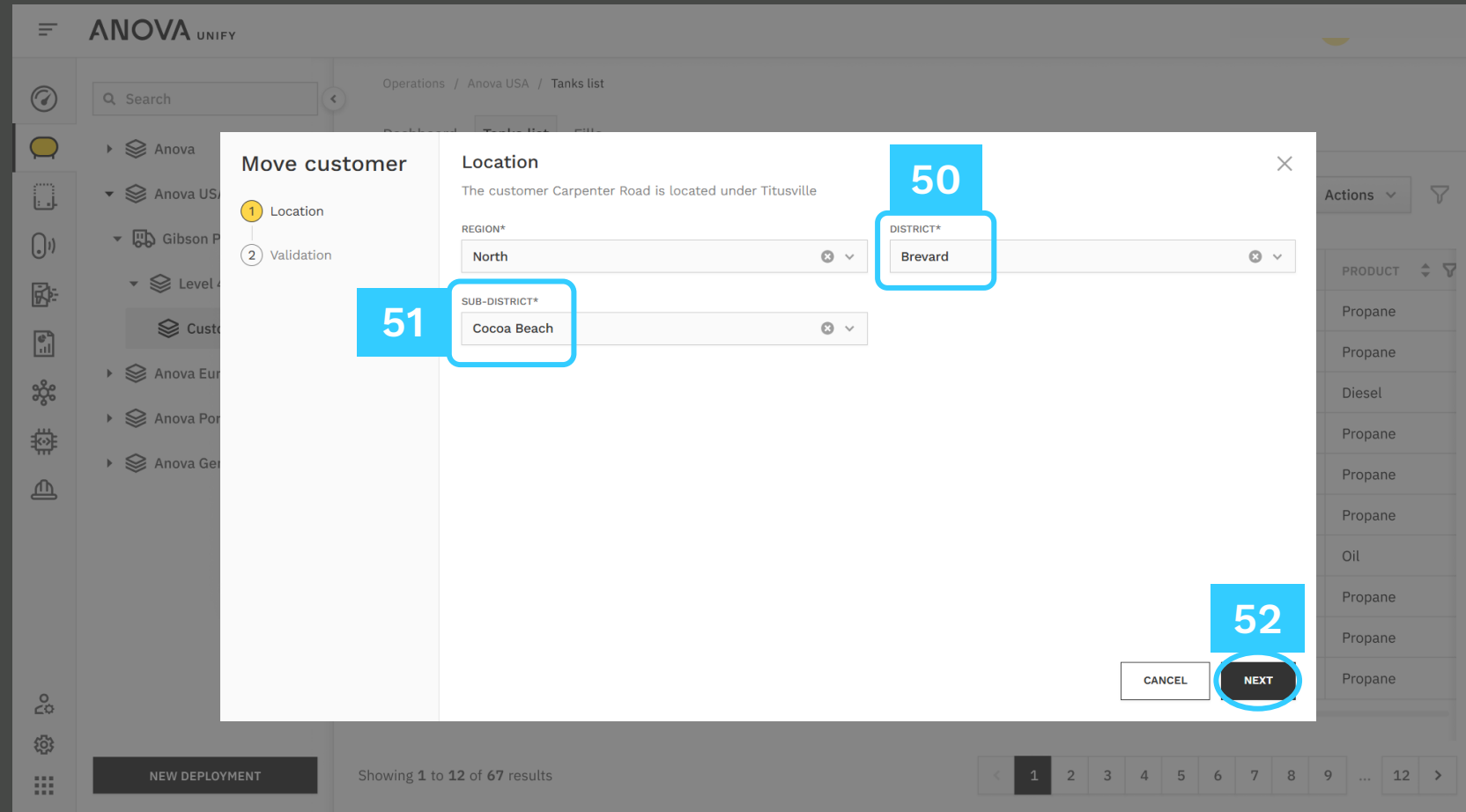
- if the user is placed currently in the **UPPER-LEVEL REGION**, they will need to select **ALL** the **LOWER-LEVELS** below **REGION** (i. e., **DISTRICT**, **SUBDISTRICT** and **CUSTOMER**).

- If the user is placed in a **LOWER-LEVEL** of the **TREE**, for example, **SUBDISTRICT**, the **UPPER-LEVELS REGION** and **DISTRICT** will be filled **AUTOMATICALLY**. The user will only need to select the **CURRENT LEVEL SUBDISTRICT** and **LOWER-LEVELS (CUSTOMER)**.

In this example, select the **CURRENT LEVEL DISTRICT** that the customer should be moved to.

51. Select the **LOWER-LEVEL SUBDISTRICT**.

52. Click **NEXT**.



MOVE CUSTOMER BETWEEN DISTRIBUTORS (CONT.)

53. A validation of the record is performed on the background. The **VALIDATION STATUS** will be **INVALID** if a **RED CROSS ICON** is shown next to the customer (for example, due to moving to the same location, or because the target distributor does not exist, etc.).

NOTE: If the user **HOVERS** the mouse over the **RED CROSS ICON**, a **RED TOOLTIP** will appear stating the **ERROR TYPE**.

Move Customer Validation

6 records selected, 1 issues found

OK Invalid

	SOURCE LOCATION	SOURCE SITE	TANK	SERIAL NUMBER	TARGET LOCATION	TARGET SITE
53	Space Coast...	Jump Start	2311H	00208199	Budget Propane	Gibson Propane
	Space Coast...	Smart Stop	209M	00223550	Budget Propane	Gibson Propane
	Space Coast...	Amber's Poult...	248F	00207812	Budget Propane	Gibson Propane
	Space Coast...	Ritz Plaza, NY	276I	00223539	Budget Propane	Gibson Propane
	Space Coast...	Wood Grill, ME	273D	00225881	Budget Propane	Gibson Propane
	Space Coast...	McDonald's N...	245S	00228649	Budget Propane	Gibson Propane

Showing 1 to 6 of 12 results

PREVIOUS MOVE

MOVE CUSTOMER BETWEEN DISTRIBUTORS (CONT.)

54. The **VALIDATION STATUS** will be **OK** if a **GREEN CHECK ICON** is shown next to the site.

55. Click **MOVE**.

Move Customer

Validation
6 records selected, 1 issues found

OK Invalid

	SOURCE LOCATION	SOURCE SITE	TANK	SERIAL NUMBER	TARGET LOCATION	TARGET SITE
✖	Space Coast...	Jump Start	2311H	00208199	Budget Propane	Gibson Propane
✔	Space Coast...	Smart Stop	209M	00223550	Budget Propane	Gibson Propane
✔	Space Coast...	Amber's Poult...	248F	00207812	Budget Propane	Gibson Propane
✔	Space Coast...	Ritz Plaza, NY	276I	00223539	Budget Propane	Gibson Propane
✔	Space Coast...	Wood Grill, ME	273D	00225881	Budget Propane	Gibson Propane
✔	Space Coast...	McDonald's N...	245S	00228649	Budget Propane	Gibson Propane

Showing 1 to 6 of 12 results

PREVIOUS MOVE

MOVE CUSTOMER BETWEEN DISTRIBUTORS (CONT.)

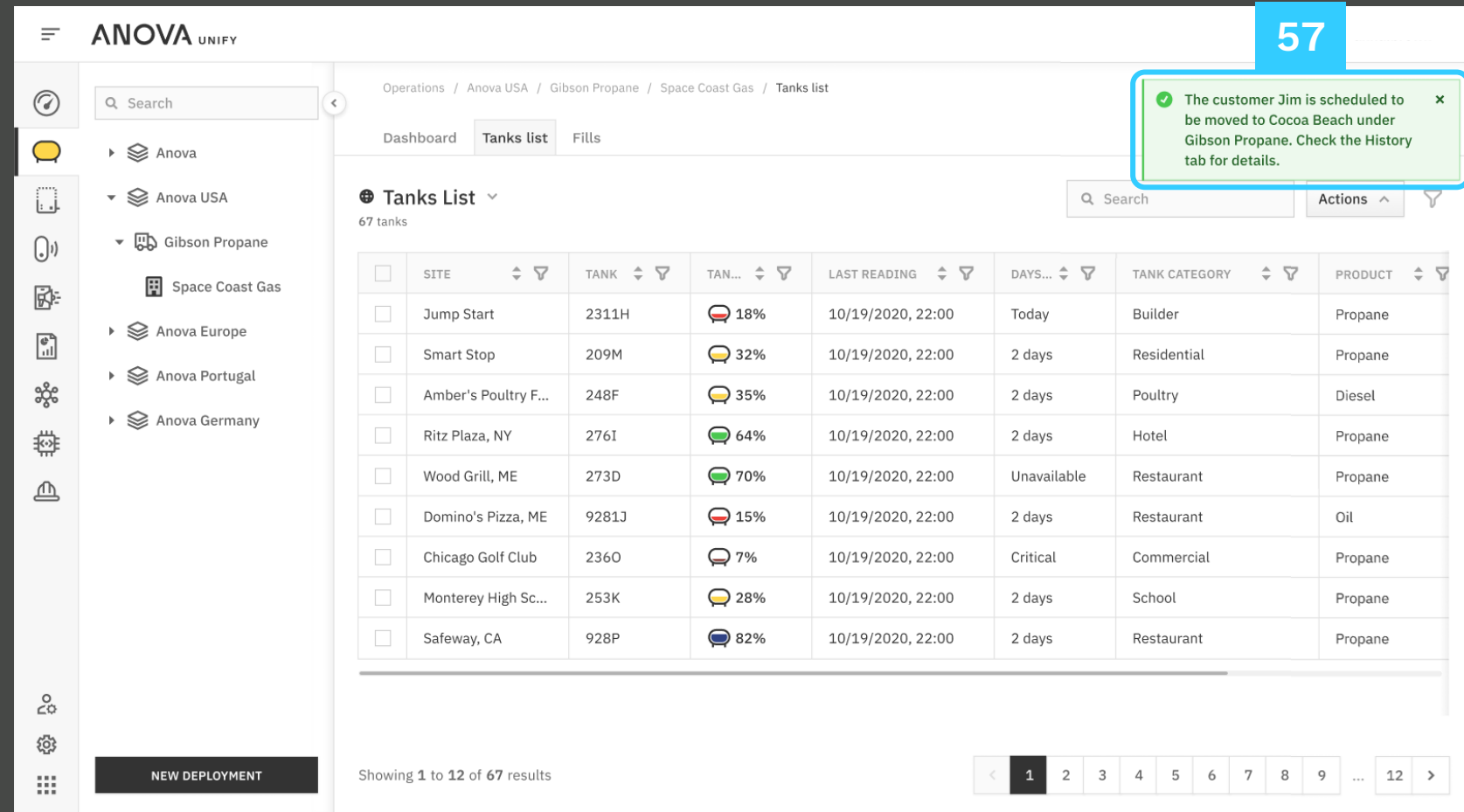
56. A final message will appear to **CONFIRM** the transfer. Click **MOVE** to confirm.

The screenshot shows the ANOVA UNIFY interface with a 'move-report' window. A confirmation dialog box is displayed in the center, titled 'Move customer?'. The dialog contains the following text: 'The customer and sites will be moved to Cocoa Beach under rg-fl3 except invalid ones. This action can't be reversed. Do you confirm?'. Below the text are two buttons: 'CANCEL' and 'MOVE'. The 'MOVE' button is highlighted with a blue circle. A blue box with the number '56' is overlaid on the dialog. The background shows a table with columns for SITE, TANK, TANK LEVEL, LAST READING, FORECAST CRTI..., DISTRICT, and CUSTOMER. The table contains 32 rows of data, with the first row showing 'site 8' and 'tank 10'.

MOVE CUSTOMER BETWEEN DISTRIBUTORS (CONT.)

57. The page will go back automatically to the **TANKS LIST PAGE** and the following message in color green will appear in the top corner of the page: “The customer [CUSTOMER NAME] is scheduled to be moved to [SUBDISTRICT NAME] under [DISTRIBUTOR NAME]. Check the History tab for details.”

WARNING: This means the transfer is **SCHEDULED** to happen in the background and is **NOT INSTANTANEOUS**. It can take a moment or longer depending on the number of sites that are being moved.



The screenshot shows the ANOVA UNIFY interface. At the top right, a blue box contains the number 57. A green notification box in the top right corner contains the text: "The customer Jim is scheduled to be moved to Cocoa Beach under Gibson Propane. Check the History tab for details." The main content area is titled "Tanks List" and shows a table of 67 tanks. The table has columns for SITE, TANK, TAN..., LAST READING, DAYS..., TANK CATEGORY, and PRODUCT. The table is filtered to show 12 results. A pagination bar at the bottom right shows "Showing 1 to 12 of 67 results" and a page number selector with "1" highlighted.

	SITE	TANK	TAN...	LAST READING	DAYS...	TANK CATEGORY	PRODUCT
<input type="checkbox"/>	Jump Start	2311H	18%	10/19/2020, 22:00	Today	Builder	Propane
<input type="checkbox"/>	Smart Stop	209M	32%	10/19/2020, 22:00	2 days	Residential	Propane
<input type="checkbox"/>	Amber's Poultry F...	248F	35%	10/19/2020, 22:00	2 days	Poultry	Diesel
<input type="checkbox"/>	Ritz Plaza, NY	276I	64%	10/19/2020, 22:00	2 days	Hotel	Propane
<input type="checkbox"/>	Wood Grill, ME	273D	70%	10/19/2020, 22:00	Unavailable	Restaurant	Propane
<input type="checkbox"/>	Domino's Pizza, ME	9281J	15%	10/19/2020, 22:00	2 days	Restaurant	Oil
<input type="checkbox"/>	Chicago Golf Club	236O	7%	10/19/2020, 22:00	Critical	Commercial	Propane
<input type="checkbox"/>	Monterey High Sc...	253K	28%	10/19/2020, 22:00	2 days	School	Propane
<input type="checkbox"/>	Safeway, CA	928P	82%	10/19/2020, 22:00	2 days	Restaurant	Propane

THANK YOU

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